

## SYLLABUS ACADEMIC WRITING

### FIF/AW<sub>1</sub>

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The course gives students an opportunity to practise and improve their writing skills in English as well as their writing and reading skills in general. The course focuses on absorbing and producing academic language for practical use to be able to freely participate in undergraduate studies at university and as well as to prepare for future academic career.

### Aims

The course focuses on improving the students' skills in the following fields:

- reading and comprehension of academic texts of different genres in English
- common features and culture-specific tendencies in the academic discourse
- general academic English vocabulary
- referencing techniques in writing: quoting, summarizing, paraphrasing
- coherence and cohesion: linking words, hedging
- research paper structure, the IMRAD model
- logical structure and flow
- main features and functions of abstracts, key features of the academic research paper
- understanding the stages of the writing process
- basics of The Chicago Manual of Style
- familiarity with dictionaries (monolingual, bilingual, collocational) and corpora (support-writing tools)

### Form

- Intensive 1-week course
- 27. 5. -31. 5. 2013

### Requirements for the participants in the course

- Knowledge of English at B1 level of the Common European Framework of Reference.
- Student of the Philosophical Faculty UP



evropský  
sociální  
fond v ČR



EVROPSKÁ UNIE



MINISTERSTVO ŠKOLSTVÍ,  
MLÁDEŽE A TĚLOVÝCHOVY



OP Vzdělávání  
pro konkurenceschopnost



INVESTICE DO ROZVOJE VZDĚLÁVÁNÍ

Tento projekt je spolufinancován Evropským sociálním fondem a státním rozpočtem České republiky.

### Requirements for a credit

- active participation throughout the course
- study of the required reading list
- required home and in-class assignments
- completing credit assignments

### Recommended Literature

- Brink-Budgen, R.van den. 2000. Critical Thinking for Students. Oxford: Howtobooks.
- Chazal, Edward de & McCarter, Sam. 2012. Oxford EAP. Oxford: OUP.
- Čmejrková, Světlá, František Daneš, and Jindra Světlá. 1999. Jak napsat odborný text. Praha: Leda.
- Jordan, R.R. 1999. Academic Writing Course. Essex: Longman.
- Leki, Ilona.1998. Academic Writing. Cambridge: CUP.
- McCarthy & O'Dell, Felicity.2008. Academic Vocabulary in Use. Cambridge: CUP.
- Mounsey, Chris. 2002. Essays and Dissertations. Oxford: OUP.
- Swales, John. 1990. Genre analysis. Cambridge: Cambridge University Press.
- Turabian, Kate L. 2007. A Manual for Writers of Research Papers, Theses, and Dissertations. Chicago Style for students and researchers Chicago: The University of Chicago Press.